NOTTINGHAMSHIRE ASA
COUNTY CHAMPIONSHIPS 2016

Promoters General Conditions

1. The County Championships shall be competed for annually and subject to any standard the promoter may impose. The Championships shall be open to any member of a club affiliated to Notts ASA who is eligible within these promoters' conditions and the meaning of ASA law.

2. The promoter is the Nottinghamshire ASA.

3. Entry to the championships shall be via the clubs gala coordinator. Entry times will only be accepted from licensed competitions from the 1st January in the previous year to the competition and validated from the national rankings database. The club shall be responsible for:

    a. Collection of the swimmers entries.
    b. Checking and validating the data.
    c. Consolidating the entry data into the computer processing program supplied.
    d. Returning the completed electronic entry files, and payment to the Championship administrator by the closing date: **TUESDAY 29TH DECEMBER 2015**

4. Entry Processing:

    a. Late entries will not be accepted.
    b. The submitted times will not be changed unless an administrative error has been made by the Notts ASA.
    c. On the day swims for a time only are not allowed.
    d. Refund of entry fees will be made for rejected entries or where the entry to an event has had to be restricted. For any other reason refund of entry fees will only be made up until the closing date for entries.

5. A Swimmer taking part shall:

    a. be a registered member of a club affiliated to Notts ASA for at least 60 days prior to the first day of competition.
    b. reside within the County or have the longest unbroken membership of a club affiliated to Notts ASA.
    c. not have represented, or competed in the County competitions, of any other County during the same year.
    d. enter the individual events under the name of any Notts ASA club of which they are a member. No change of club shall be allowed once the entry has been submitted.
    e. be a Category 2 registered member with the ASA.

6. Team races:

    a. A club may enter a maximum of two teams in any one event.
    b. Swimmers may only swim in one team per event and are not allowed to change teams between heats and finals
    c. No swimmer may swim as a member of a team, having entered the individual events as a member of another club.
    d. A swimmer may swim any relay within their age group.
    e. The names of the swimmers in the teams must be submitted by the published closing time for relay team submissions, using the team declaration forms provided.
    f. To comply with ASA law re the minimum age to compete, swimmers must be a minimum of 9yrs old on the day of swim.

7. Accepted entries:

    a. Entries shall be processed as they are received and will be available to view on the Notts ASA website, a draft programme will be published as soon as possible after the closing date.
    b. Notification of accepted / rejected entries shall be notified by email to the club coordinator that submitted the entries.
    c. The club coordinator is responsible for checking the entries and reporting, errors and discrepancies to the event administrator within one week of the official closing date.

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8. Withdrawal prior to the day of meet:

    a. Withdrawals may be made by email or text message by the published deadlines and to the contact details given on the swimmers information sheet. **Please do not phone the published number, this is <u>text only</u>.**

9. Withdrawal on the day of meet:

    a. Final notice of the withdrawal of any swimmers shall be reported to the recorder, one hour prior to the start of the session the withdrawal is for. Withdrawals must be reported using the official notification forms provided.
    b. In the event of a last minute problem, a withdrawal will be accepted by text message to a given number published on the swimmers information sheet, up to one hour before the start of the session for which the withdrawal is for. **Please do not phone the published number, this is <u>text only</u>.**
    c. Swimmers who withdraw from finals must notify the recorders as soon as possible but no later than 15 minutes after the list of finalists is published/announced. This includes reserves.
    d. Withdrawals after any of the specified deadlines may only be made on medical grounds.
    e. Failure to notify a withdrawal either from heat or a final, at any time during the championships, is subject to a fine of £10. The fine must be paid before the swimmer is allowed to continue to compete in the current or future championships. In the event of a swimmer not paying the fine, the club in whose name the swimmer has entered the competition shall be responsible for payment.

10. The Competition:

    a. The championship shall be subject to the promoters conditions published with the meet information.
    b. Entry times submitted must be within the published qualifying standards, and have been achieved in a licensed competition or licensed time trial since the 1st January in the previous year to the championships. ALL times are based on a 25m pool (Short Course), where necessary times should be converted using the ASA Equivalent Performance Tables.
    c. Submitted times for teams entries should be calculated using the individual times achieved by the anticipated members of the team.
    d. Entries that are outside the qualifying standard will be rejected and the promoter reserves the right to restrict entries if events are oversubscribed depending on entry numbers and running time for each session.
    e. Protests shall be made and dealt with as detailed in ASA law.
    f. Swimmers who are to receive awards must attend the presentation or their awards will be forfeited.

11. Poolside and Changing Rooms:

    a. Only those accredited personnel showing a valid pass will be allowed onto the poolside and in the changing rooms along with swimmers.
    b. Use of chairs on poolside at Harvey Hadden is prohibited.
    c. Swimmers kit bags and food bags are to be left in lockers while at Harvey Hadden.

12. Photography:

    a. Only the official photographer is allowed on poolside, those wishing to take photos from the balcony must be registered and be displaying the relevant accreditation. Photography passes will only be granted at venues where photography is allowed. Photography for presentations will be allowed but only for those displaying photography accreditation, where photography is allowed at the venue.

13. Any Other Matters:

    a. Any matter arising, for which these conditions do not provide, shall be determined by the promoter.