NOTTINGHAMSHIRE ASA
COUNTY CHAMPIONSHIPS 2018

Promoters Conditions

1. The County Championships shall be competed for annually and subject to any standard the promoter may impose. The Championships shall be open to any member of a club affiliated to Nottinghamshire A.S.A. who is eligible within these promoters' conditions and the meaning of A.S.A. law.

2. The promoter is the Nottinghamshire A.S.A.

3. These conditions should be read in conjunction with the additional information given in the entry pack and the Awards Categories document.

4. Entry to the championships shall be via the club gala coordinator. Entry times will only be accepted from licensed competitions from the 1st January in the previous year to the competition and validated from the national rankings database. The club shall be responsible for:

    a. Collection of the swimmers entries.
    b. Checking and validating the data.
    c. Consolidating the entry data using SPORTSYSTEMS Entry Manager.
    d. Returning the completed electronic entry files, and payment to the Championship administrator by the closing date: **FRIDAY 29TH DECEMBER 2017**

5. The Competition:

    a. Age is at 31st December in the championship year.
    b. Entry times submitted must be within the published qualifying standards and have been achieved in a licensed L1, 2, 3, or 4 competitions since the 1st January in the previous year to the championships. Qualifying times are based on a 25m pool.
    c. Entry Times are downloaded from GB Ranking by the SPORTSYSTEMS Entry Manager program and the best time is selected automatically, which may be a converted time.
    d. Submitted times for team entries should be calculated using the individual times achieved by the anticipated members of the team.
    e. The promoter reserves the right to restrict entries if events are oversubscribed. Entries rejected will take into account age, entry numbers and running time for each session.
    f. Protests shall be made and dealt with as detailed in A.S.A. law.
    g. A presentation schedule will be published prior to the competition and also published in the meet programme.
    h. When called for presentations it is the swimmers responsibility to report to the trophy stewards.
    i. Swimmers who are to receive awards must attend the presentation or their awards will be forfeited.

6. Entry Processing:

    a. Late entries will not be accepted.
    b. The submitted times will not be changed unless an administrative error has been made by Notts ASA.
    c. On the day swims for a time only are not allowed.
    d. Refund of entry fees will be made for rejected entries or where the entry to an event has had to be restricted. For any other reason refund of entry fees will only be made up until the closing date for entries.

7. A Swimmer taking part shall:

    a. be a registered member of a club affiliated to Nottinghamshire A.S.A. for at least 60 days prior to the first day of competition.
    b. reside within the County or have the longest unbroken membership of a club affiliated to Nottinghamshire A.S.A.
    c. not have represented, or competed in the County competitions, of any other County during the same year.
    d. enter the individual events under the name of any Nottinghamshire A.S.A. club of which they are a member. No change of club shall be allowed once the entry has been submitted.
    e. be a Category 2 registered member with Swim England.

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8. Team races:

    a. A club may enter a maximum of two teams in any one event. If two teams are entered they shall be designated as 'A' & 'B'
    b. Swimmers may only swim in one team per event and are not allowed to change teams between heats and finals
    c. No swimmer may swim as a member of a team, having entered the individual events as a member of another club.
    d. A swimmer may swim any relay within their age group.
    e. The names of the swimmers in the teams must be submitted by the published closing time for relay team submissions, using the team declaration forms provided.
    f. To comply with ASA law re the minimum age to compete, swimmers must be a minimum of 9yrs old on the day of swim.

9. Accepted entries:

    a. Entries shall be processed as they are received and will be available to view on the Nottinghamshire A.S.A. website, a draft programme will be published as soon as possible after the closing date.
    b. Notification of accepted / rejected entries shall be notified by email to the club coordinator that submitted the entries.
    c. The club coordinator is responsible for checking the entries and reporting, errors and discrepancies to the event administrator within one week of the official closing date.

10. Withdrawal prior to the day of meet:

    a. Withdrawals may be made by the online service or text message by the published deadlines and to the contact details given on the swimmers information sheet. **Please do not phone the published number, this is <u>text only</u> service.**
    b. The promoter shall not be responsible for non-receipt of any email or text message.

11. Withdrawal on the day of meet:

    a. Final notice of the withdrawal of any swimmers shall be reported to the recorder, one hour prior to the start of the session the withdrawal is for. Withdrawals must be reported using the official notification forms provided.
    b. In the event of a last-minute problem, a withdrawal will be accepted by **<u>text message only</u>** to the published number.
    c. Swimmers who withdraw from finals must notify the recorders as soon as possible but no later than 15 minutes after the list of finalists is published. **This includes reserves.**
    d. The published result will be time stamped and posted on the result boards at the entrance to the changing village and spectator balcony.
    e. Withdrawals after any specified deadline may only be made on medical grounds.
    f. Failure to notify a withdrawal either from heat or a final within the given deadlines is subject to a fine of £10. The fine must be paid before the swimmer is allowed to continue to compete in the current or future championships. In the event of a swimmer not paying the fine, the club in whose name the swimmer has entered the competition shall be responsible for payment.

12. Poolside and Changing Rooms:

    a. Only those accredited personnel showing a valid pass will be allowed onto the poolside and in the changing rooms along with swimmers.
    b. Coaches and swimmers are responsible for keeping the poolside tidy, ensuring all litter is put in the bins/rubbish bags around the center and not left on poolside.
    c. For the championships swum at Harvey Haddon the use of chairs on poolside is prohibited other than those supplied by the venue for use by officials only.

13. Photography (any form of image capturing device):

    a. Mobile phones and other image capturing devices must not be used on the poolside or changing rooms in any circumstances, except as defined in 13c. Anyone found breaking this rule will be removed from the poolside and may be asked to leave the premises.
    b. Photography is subject to the venue policy and when spectators allowed may only capture images from the pool balcony.
    c. Persons with poolside accreditation are allowed to take photographs during presentations, at the presentation area, but this must not impede the smooth flow of the proceedings.

14. Any Other Matters:

    a. Any matter arising, for which these conditions do not provide, shall be determined by the promoter.